



DWD Issuance 02-2001, Change 1

Issued: June 2, 2009
Effective: June 2, 2009

Subject: Sub-state Monitoring Requirements

Key Words: Monitoring

1. Purpose: To implement Sub-state monitoring procedures in Local Areas designated under the Workforce Investment Act (WIA).
2. Background: The Sub-state Monitoring Procedures have changed. The procedures provided in DWD Issuance 02-2001, Change 1, Attachment 1, supersede the procedures published with DWD Issuance 02-2001. This change to the original Issuance is intended to clarify that sub-state monitoring must be conducted on an annual basis, must include a review of the Career Assistance Program (CAP), and include a stand-alone monitoring of any Summer Employment program.
3. Substance: Department of Labor Regulation 20 CFR 667.410 (b) (6) authorizes the State to issue additional requirements and instructions to sub recipients on monitoring activities. In accordance with this regulation, Attachment I, Change 1, must be implemented by each Local Area July 1, 2009. The Division will offer technical assistance to Local Areas upon written request.
4. Action: After July 1, 2009 all monitoring conducted by Local Areas must be conducted in accordance with DWD Issuance 02-2001, Change 1, Attachment 1. Local areas may further interpret, but must not delete from, or contradict, the contents of this issuance. Any such interpretation must be retained on file in the local area.
5. Contact: If you have any questions regarding this issuance, please contact Steve Reznicek, Quality Assurance Manager, 573-522-3015.
6. Reference: 20 CFR 667.410, DWD Issuance 02-2001.
7. Rescissions: This issuance supersedes and replaces DWD Issuance 15-99 and 02-2001.
8. Attachments: (1) Sub-state Monitoring Procedures.



Julie Gibson, Director